What is UCPath?

UCPath = UC Payroll, Academic Personnel, Timekeeping, Human Resources

- A UC systemwide project to modernize its current 35-year-old payroll system.
- UCPath features UCPath Online, a 24/7 self-service portal for employees and managers.
- See what is and is not changing at ucpath.uci.edu.

When does UCPath start at UCI?

First monthly paycheck in UCPath: January 2, 2020 — Access 24/7 from a laptop, tablet or mobile phone via ucpath.uci.edu

Login will require UCInetID authentication and Duo Multifactor Authentication; sign up for DUO at oit.uci.edu/mfa prior to the UCPath launch.

UCPath online will replace AYSO to view and manage payroll and benefits information, including direct deposit. AYSO will be used for historical earnings statements and W-2s (pre-2020).

UCPath Online: Self-Service Portal

- January 2, 2020 — Access 24/7 from a laptop, tablet or mobile phone via ucpath.uci.edu
- Login will require UCInetID authentication and Duo Multifactor Authentication; sign up for DUO at oit.uci.edu/mfa prior to the UCPath launch.
- UCPath online will replace AYSO to view and manage payroll and benefits information, including direct deposit. AYSO will be used for historical earnings statements and W-2s (pre-2020).

Paycheck and Pay Statement Changes

Pay statements will look different. See a sample at ucpath.uci.edu under Path Guides.

Paper paychecks and pay statements will no longer be distributed on campus.

Paper paychecks will be mailed to home addresses from a bank the day before payday and may take 2-4 days for delivery. Sign up for direct deposit to avoid pay delays.

Employees can review pay statements at UCPath Online and compare with previous statements.

Note: UCPath uses more accurate industry standard calculations than PPS (former payroll system). Gross and net pay totals and tax withholdings may vary slightly due to these differences. Also be aware deductions may change in the new year due to employee benefit selections and tax rate changes.

What to Do Now

- Confirm that you know your UCInetID, which you will need to login to UCPath Online. Visit oit.uci.edu or contact your supervisor with UCInetID questions.
- Sign up for DUO Multi-Factor Authentication This second layer of security to protect your information will be required to access the UCPath portal. Sign up at oit.uci.edu/mfa.
Where to Go for Questions and Help Starting January 2020

Your Department Contact
Current department payroll or Human Resources representatives, CPOs, MAABOs, etc.

Employee Experience Center
UCI’s new, local support center. Call 949-824-0500 or click the EEC link on ucpath.uci.edu.

The UCPath Center
This shared service center for all UCs in Riverside will produce paychecks, complete/approve many transactions, and provide additional support.

Important Dates

October/November 2019
UCPath Roadshows - Attend a Roadshow to learn about UCPath, see a portal demonstration and ask questions. No registration needed. View the schedule at ucpath.uci.edu/roadshow.

November 14, 2019
Last day to sign up for Direct Deposit via ZotPortal to ensure it is set up for January pay.

December 1, 2019
Last day to verify/update personal information like home address on At Your Service Online (AYSO) to transfer to UCPath and be current in the new system for January 2020.

January 2, 2020
First monthly paycheck in UCPath.

January 8, 2020
First bi-weekly paycheck in UCPath.

What to Do in January

Action Items

- Go to ucpath.uci.edu and click on the UCPath Online button.
- Review your first UCPath pay statement and compare with previous pay. Remember that due to the new year, there may be some tax rate differences.
- Enter your UCnetID and password.
- Review personal information like home address for accuracy; update if needed.
- Continue with the required DUO multi-factor authentication.
- Enter your emergency contact information.
- Answer the security set-up questions and government-mandated demographic questions (first-time login only).
- If you have questions, go to your department contact first.