

Undergraduate Reader or Tutor Appointment Notification

October 28, 2021

1102 Natural Sciences 2
University of California, Irvine

I am pleased to offer you an appointment in the Department of Chemistry, in the School of Physical Sciences for Fall Quarter 2021 as a Reader, Title Code 2851. The range of assigned hours for this appointment is 7-10 hours for the quarter. The average hours per week is 1 hour. The maximum number of hours of assigned work during the quarter cannot exceed 220. The salary rate is \$16.90 per hour. This appointment is paid on a biweekly basis, and the total salary will be based on the number of hours actually worked within the quarter.

This appointment is covered by a [collective bargaining agreement](#) between the University of California and the UAW. The UAW 2865 website is [available here](#) and the UAW 2865 Membership Election Form (MEF) may be [found here](#). You may contact the UAW for assistance.

If you anticipate needing access to an all-gender restroom, lactation room, or a reasonable accommodation during the course of your appointment, please contact your hiring department/unit or campus Labor Relations office as soon as possible after receiving this written notice of appointment. For information on other benefits concerning this appointment, please see the attachment (UCI-AP-62) to this letter.

You are required to attend a 30-minute UAW Orientation. This information was presented at the TA Professional Development Program(TAPDP). If you would like to attend a makeup session you can find the date, time, location posted on the following website:
<https://www.chem.uci.edu/ta-assignments>.

Please respond in writing to Morgan Sibley at msibley@uci.edu if you do not choose to accept this appointment, no later than October 29, 2021. Additional supplemental information specific to your teaching assignment will be provided to you prior to the beginning of your appointment or as soon as practicable thereafter.

I hope you will accept this appointment and I look forward to your involvement with the University of California, Irvine.

Sincerely,



Douglas Tobias
Professor and Chair
UCI Department of Chemistry

Attachment: Form UCI-AP-62

*Reflects salary rate as of 10/01/21.