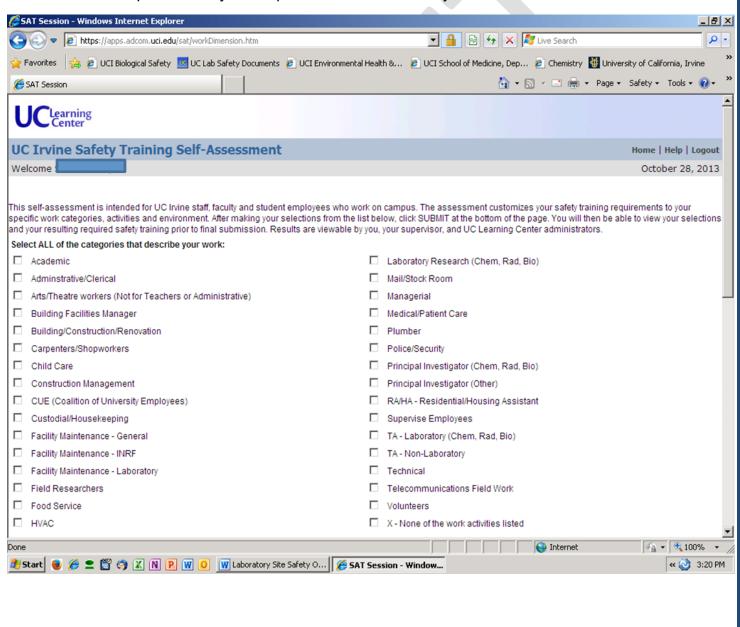
UC Irvine Laboratory Site Safety Training Checklist

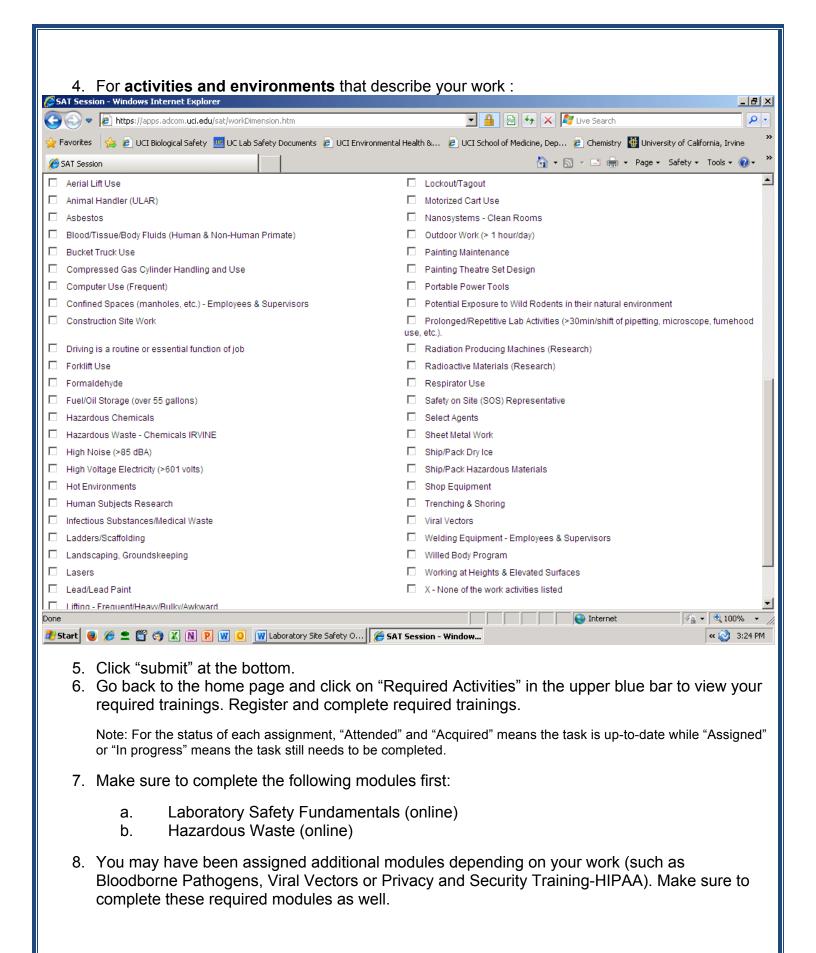
Prior to beginning work at any UCI Laboratory you must complete the following:

- Read and understand the contents of this Checklist
- Receive training on specific laboratory safety requirements and procedures for your laboratory
- Complete all steps required by this checklist and ensure that you and your PI have signed the document

UC Learning Training Modules:

- 1. Go to http://uclc.uci.edu, click "Login" and enter your UClnetID and password.
- 2. Click on "Learner" icon at the top of the page, click the "Campus" tab and then click on "Safety Training Self-Assessment" in the bottom blue bar.
- 3. Fill out questionnaire using the following information (PI /Lab Supervisor must tailor this section to the anticipated work you will perform in the laboratory:





Work Unit Specific Training: Your PI/Lab Supervisor or designated Safety Representative will cover the following topics with you. Initial **Training Topics Emergency Procedures** Fire alarm pull station: Locations and activation instructions. Fire Extinguisher: Location and activation instructions. Eye wash/safety showers: Locations and activation instructions. First aid kits: Locations and content review. **Phone:** Locations and dialing of '911' instructions. Emergency Procedures Guide: Flipchart locations and discussion of actions for each scenario listed. **Shelter-in-Place:** Review of shelter-in-place lab securing procedures. **Primary and Secondary Routes of Egress:** Walk of both pathways to Emergency Assembly Area and review of disabled employee evacuation procedures. **Emergency Assembly Area:** Review of lab gathering point and evacuation procedures. **Reverse 911:** Enroll in campus emergency alert system. **Engineering Controls** Chemical fume hoods: Demonstration of proper use and instruction on adjustable controls. **Biological safety cabinets:** Demonstration of proper use and instruction on adjustable controls. **Chemical storage locations**: Locations and segregation rules. **Laboratory Ventilation:** Laboratory is slightly negative with respect to the hallway Other engineering controls (glove boxes, gas cabinets): Demonstration of proper use and instruction on adjustable controls Describe: **Administrative Controls** Laboratory Safety Manual (including Chemical Hygiene Plan): Location and content description. **SDS:** Demonstration of electronic access to Safety Data Sheet repository. Laboratory Standard Operating Procedures (SOPs): Review of SOP locations, required approvals and signature of understanding for each SOP. **Chemical Inventory:** Access and use of inventory system (Cibr-trac). Chemical Processes: Identification of areas requiring specific SOPs. Reporting: Safety Concerns, Near-Misses notification to Supervisor or Pl.

Hazard-Specific Safety Training: Determine additional courses needed. Enroll

	in courses.
1	Authorizations:
	o Radiation Use Authorization-Submit a Radioisotope User Enrollment form o Laser Use Authorization-
(q Controlled Substances-Submit a Personnel Screening Data Sheet (PSDS)
	qAttend Orientation to Animal research and obtain card key q Complete CITI Training
	q Complete the LAOHP medical screening questionnaire q IBC protocol modification form-PI or SR to add your name to the protocol(s)
	Personal Protective Equipment
	Access and review the Laboratory Hazard Assessment Tool, complete training and obtain PPE via EH&S
	Lab Coat: Provide at no cost a fitted lab coat(s). Certain labs require flame resistant lab coats. (<i>Provide established instructions here</i>)
	Type: □FR □Standard □ Barrier
	Eye protection: Provide at no cost a fitted pair(s) of safety glasses and/or safety goggles. Safe eyewear must be of the type and adjusted accordingly to be worn comfortably and stay securing in place. (Provide established instructions here)
	Corrective Prescription Y/N Model:
	Gloves: Location, knowledge to select correct type, and donning/doffing instructions. Other:
	Waste Disposal
	Hazardous Waste Accumulation Area: Demonstrate: Location, proper labeling proper storage requirements, and process to request pick-up.
	Other
S	Understands safety procedures for specific operations (e.g., UV light, laser, safe specialized equipment, high voltage equipment, confined space, etc.). (See SC and sign off on all established SOPs as needed)
E	EH&S Reproductive Health Program information
	Hazardous Lab equipment (autoclaves, cryostat, centrifuge, table saws) ist here: Other Topics:

I certify I have been provided with and understand the information in the Laboratory Site Safety Training Checklist. I understand I am responsible for adhering to all safety laws, rules, and regulations while working at UC Irvine				
Print Your Name	Signature			
PI Name and Signature	Date			